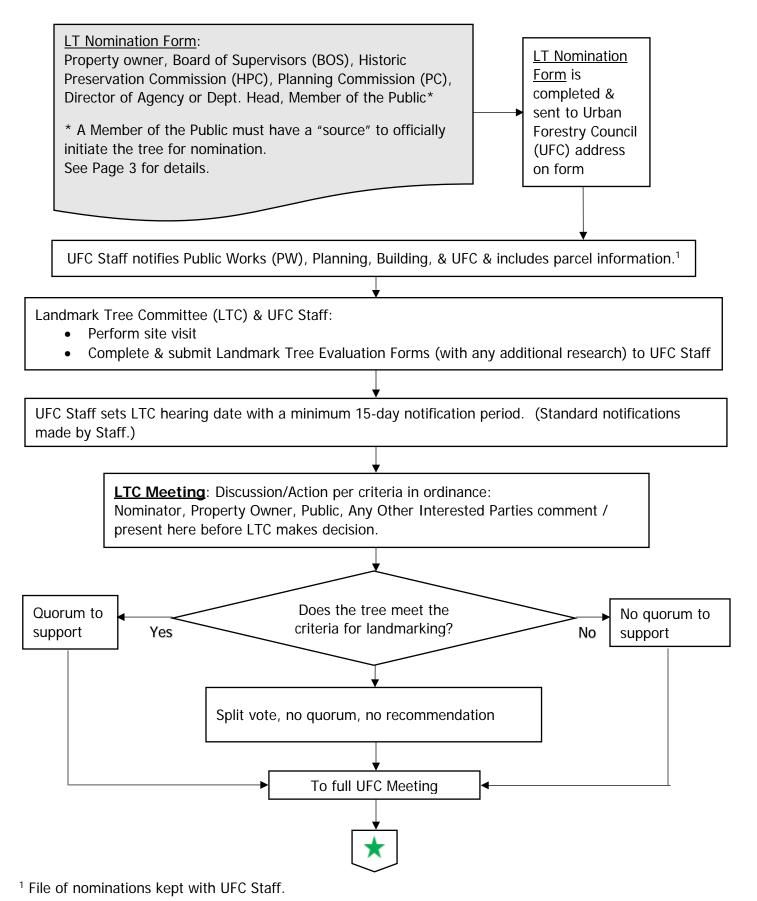
Landmark Tree (LT) Nomination Process Flowchart



NOTE: LT process flow charts intended as a graphic guide, not exhaustive. Refer to LT Ordinance (PW Code Sec. 810).

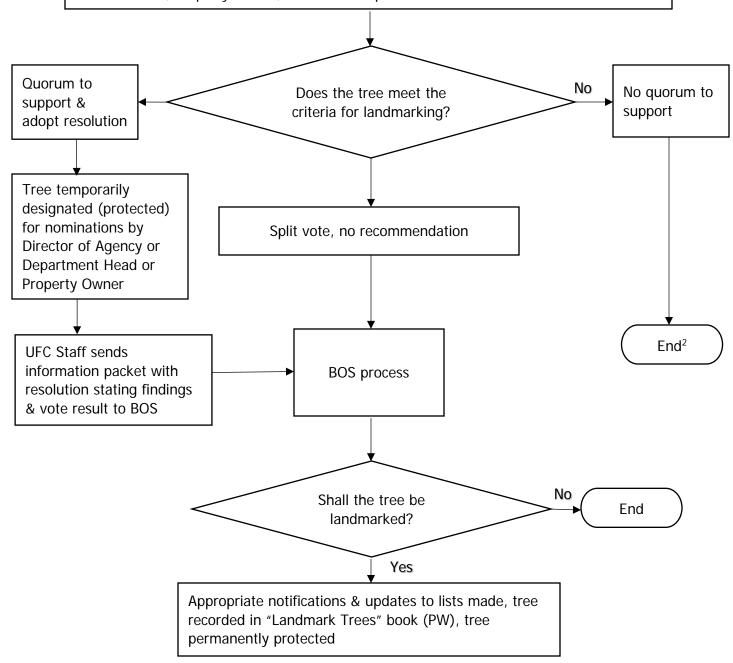
052616LTCchanges

Landmark Tree (LT) Nomination Process Flowchart (continued)



UFC Meeting:

- LTC Chair gives verbal report on written summary
- Discussion/Action per criteria in ordinance: Nominator, Property Owner, Public attend/present before UFC makes decision.



² If tree is protected (i.e. "temporary designation"), protection ends. Tree cannot be nominated again for 3 years.

NOTE: LT process flow charts intended as a graphic guide, not exhaustive. Refer to LT Ordinance (PW Code Sec. 810).

Landmark Tree (LT) Nomination Process Flowchart (continued)

- * Sources for tree nomination (See top left box on Page 1):
- 1. Historic Preservation Commission (HPC)
- 2. Planning Commission (PC)
- 3. Board of Supervisors (BOS)
- 4. Director of Public Works (PW); Director of City Agency, or Dept. Head
- 5. Property Owner
 - 1. (HPC) or 2. (PC) Adopts resolution of intent to initiate nomination to UFC
 - Tree temporarily designated (protected) as LT at resolution adoption
 - Commission informs Director of PW who notices Department or Property Owner
 - 3. Member of BOS introduces resolution of intent to initiate

Tree temporarily designated (protected) as LT at resolution introduction

4. Director of PW, Director of City Agency or Dept. Head³ or **5.** Property Owner initiates LT designation

Temporary designation (protection) occurs when UFC adopts resolution that tree qualifies for LT designation

<u>OPTIONAL:</u> Director of PW issues EMERGENCY ORDER temporarily designating tree on any property under the jurisdiction of the Department to prevent immediate removal of tree

³Nominations via letter directly to UFC Staff.

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